

Overarching

Engagement

This section explains how we collect, use and share personal information when we are engaging with the public and with agencies, including receiving submissions or other public consultations, and otherwise engaging with the community through our website or communications activities (such as events, surveys, and focus groups) in relation to our Children and Young People/Tamariki and Rangatahi Privacy Project (the project).

The personal information we collect about you

Effectively engaging with the public requires us to collect and use some personal information. However, we only collect the personal information you choose to give us, and you can opt out of our communications activities at any time.

The information we may collect when you engage with us includes:

- your name (if you choose to provide it)
- your contact details, including your address, email address or phone number (if you choose to provide)
- the content of your submission, including your responses to surveys or focus group discussions (if you contact us by phone, our enquiries line may record your call for training purposes)
- information about your use of our website (explained further below)

You can choose not to provide personal information and this will not affect your ability to engage with us on the project or our consideration of your submission.

We collect the following information about your use of our website (though please note we make no efforts to associate this with your identity):

- Your IP address
- The search terms you used
- The pages you accessed on our website and the links you clicked on
- The date and time you visited the site
- The referring site (if any) through which you clicked to our website
- Your operating system (such as Windows 10)
- The type of web browser you use (such as Mozilla Firefox)

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See our cookies page for more information about the cookies we use on our website (for example to track and analyse website usage): <u>Our cookie policy</u>

Third party providers

We use some third party providers to manage some of our engagement processes and services. Where we do this, any personal information you provide (such as your email address) may also be collected and stored by this provider and you should also check their privacy statements when using those services. We take steps to ensure that any providers we use can protect the personal information they process for us.

SurveyMonkey

We use SurveyMonkey for survey responses submitted via our website:

Read SurveyMonkey's privacy policy (external link)

Zoom

We use Zoom to make and receive calls and hold online meetings and events:

Read Zoom's <u>privacy policy</u> (external link)

We will not record a Zoom call or meeting with you without your consent.

Lil Reggie

We use Lil Reggie to collect registrations for our privacy events:

Read Lil Reggie's privacy policy (external link)

What we do with your personal information

How we use it

We will only use the personal information you provide to us for the purpose of our Children and Young People/Tamariki and Rangatahi Privacy Project. The Project aims to consider whether the current regulatory framework protecting children and youth privacy rights is fit-for-purpose and addresses the current concerns of children and young people in Aotearoa) or a purpose directly related to the project.

We may use your personal information to:

improve our website and the delivery of our online services

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conduct internal statistical analysis and meet our reporting requirements

When we share it

We do not generally share your personal information with third parties (other than third parties which are providing services to us). However, we may share your personal information in the following circumstances:

- We may receive requests for submissions to the project under the Official Information Act. Please let us know if you are making your submission in confidence and if you provide us with your contact details, we will consult you if we receive an OIA request.
- We may share personal information with the Police or another government agency, if required by law (for example to assist with the investigation of a criminal offence), to report significant misconduct or breach of duty, or where there is a serious threat to health or safety. If our staff are threatened or abused, we may refer this to the Police.
- We may publish information from your submission. We will not publish information which could identify you.

IPP3: Survey (adult)

This privacy statement explains how the Office of the Privacy Commissioner (OPC) collects, stores, uses and shares personal information provided in your submission on our Children and Young People/Tamariki and Rangatahi Privacy Project (the project), including responses to surveys or focus group discussions.

- You can share your opinion and thoughts on children and youth privacy without telling us who you are, and without including information that could identify you (personal information).
- If you choose to provide personal information, we may use it as part of our analysis as to whether the current regulatory framework protecting children and youth privacy rights is fit-for-purpose and addresses the concerns of children and young people in Aotearoa, or a purpose directly related to the project.
- If you choose not to provide personal information, this will not affect your ability to have your say as part of the project or our consideration of your submission.
- We store all our data (including your personal information) on a secure Microsoft Azure cloud platform and we use Microsoft Office 365 applications. We protect our data with all reasonable technical and process controls.
- You can ask us for a copy of your personal information we hold at any time. You also have the right to ask us to correct your personal information if you think it is wrong. We will be as open as we can with you, subject to the limits set out in the Privacy Act.
- We will only use and share personal information where necessary to carry out the functions for which we collected it, or if required by law.
- We may publish information from your submission. We will not publish information which could identify you.

If you have questions or concerns about the way we are managing your personal information, then please contact us at any time: <u>Contact us</u>