

## Children and Young People's Privacy Project – facilitation pack for running your own workshop

### Introduction

Sometimes, it's easier to discuss issues as a group – this way you can hear things you haven't thought about, or discuss some of the privacy issues you have experienced in your work.

This facilitation pack provides some tools you can print out to help you run a workshop on privacy with your colleagues/team/organisation or members. **We would like to hear your views by 30 November 2023.**

### What do I need to know?

#### *What questions should we discuss?*

We have put together some questions to help guide your workshop/hui. You can go through the group and answer them or use the questions as prompts for discussion about other issue.

#### *How do I write down the ideas and concerns raised during the workshop/hui?*

We have a printable answers template that you can use to hand write notes from your workshop, or you can type your notes directly into our digital template.

You can record your notes in any way that suits you, so you do not need to use the answers templates if you don't want to. Or you can also write your notes in your own way and send those to us.

#### *Where do I send my notes or recording?*

You can send us the notes from your workshop/kōrero by emailing [children@privacy.org.nz](mailto:children@privacy.org.nz).

Or post them to:

By mail: Office of the Privacy Commissioner  
Children's Privacy Project  
PO Box 10094  
The Terrace  
Wellington 6143

Please make sure these are with us by 30 November 2023.

*Do you have documents with alternative ways of communicating (NZSL, easy-read etc?)*

Yes, we are in the process of providing these questions in alternative formats (large print, easy read, NZSL, braille, and audio). We hope to have these ready by mid-October, so please visit our website to check that these are available. If you would like us to email you when accessible formats are available, please email [children@privacy.org.nz](mailto:children@privacy.org.nz). We apologise for the delay in having these ready.

## **Before beginning your workshop**

### **Privacy settings**

We ask that you do not include names or any other identifiable [personal information](#) in your responses. Please include just the sector that you or your organisation are working in.

Before arranging a workshop/hui, make sure you follow your organisation's/employer's privacy policy.

We have an OPC privacy policy specifically for the information we are collecting in these workshops. You can print this off and give this to the workshop participants or email it to them prior to the workshop.

### *Can OPC help me facilitate a workshop/hui?*

Depending on where you are and when you are looking to hold your workshop/hui, we might be able to attend in person or virtually. We are happy to come along to answer any questions you have and to note the key issues you discuss. Please email us at [children@privacy.org.nz](mailto:children@privacy.org.nz) to let us know if you would like one of our team members to come along.

If you need support with the logistics or require koha for a facilitator, please email [children@privacy.org.nz](mailto:children@privacy.org.nz)

### *Need support with communication?*

Email us at [children@privacy.org.nz](mailto:children@privacy.org.nz) if you need assistance with NZSL, captioning or other tools to assist with accessibility.

### *Questions?*

Email us at [children@privacy.org.nz](mailto:children@privacy.org.nz)

Call us on 0800 803 909



# Children's Privacy

We're going to ask you some questions about privacy.

## Background

The Office of the Privacy Commissioner has launched a children and young people's privacy project. This will ultimately consider whether the current laws and regulations protecting children's privacy rights are working, today and in the future.

All young people and children can expect that their information (things like their name, address, age, photos, videos, and whakapapa) is respected and looked after.

There are some unique challenges and opportunities that relate to the privacy of children and young people as they interact with health and education services and the online world.

We are wanting to hear from people who work with children and young people or advocate for them. We are looking to hear about what it's like to use the current privacy rules and regulations in your work, and/or what your concerns are about the current setup.

We are currently only wanting to hear the thoughts and feelings of professionals who work with children (teachers, doctors, nurses, etc), and non governmental organisations who advocate for children and young people. In early 2024 we will be running an engagement programme to hear from tamariki/children and rangatahi/young people, as well as whānau, iwi and the wider community.

## How can you join the kōrero/conversation?

Use the survey questions on our [website](#) to guide your thoughts, although we're keen to hear about any aspect of your experience:

- Send us an email – [children@privacy.org.nz](mailto:children@privacy.org.nz)
- Send us a letter to:  
Office of the Privacy Commissioner  
Children's Privacy Project  
PO Box 10094  
The Terrace  
Wellington 6143
- Call us and book a time to talk to us – 0800 803 909
- Run a workshop with your colleagues/teams/organisation – [we have a workshop facilitation pack to assist you with this.](#)

**Please make your contribution by 30 November 2023**

### **Project privacy statement**

Effectively engaging with the public requires us to collect and use some personal information. However, we only collect the personal information you choose to give us. We will use the personal information you provide to us for the purpose of our Children and Young People's Privacy Project. Please note that in addition information may be used for in the exercise of the Commissioner's functions under the Privacy Act including investigation or inquiry.

[A full privacy policy can be found here.](#)

## Background Questions

### **Who are you?**

- Health professional (working in the health sector)
- Education professional (working in the education sector)
- Social service professional
- Non governmental organisation
- Other (please specify)

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### **Why are we asking these background questions?**

Answering these questions will help us understand if there are trends or themes around privacy concerns. This information will help us consider what protections or guidance we could develop to help children and young people across Aotearoa's diverse communities.

The information you give will be confidential. Your name will not be used, and it will not be passed on to anyone else. Once our survey and engagement has closed, we will publish a report that will explain all the themes we heard during our engagement – all examples in that report will be anonymous.

We ask that you do not provide information in your responses which could identify individuals.

# Privacy in New Zealand

**Do you know where to see what the rules/laws are and how they apply to children?**

If yes, where would you find these?

If no, where would you go to find out?

- Netsafe
- Office of the Privacy Commissioner
- Your professional body (like NZSTA, union etc)
- Regulator/government agency (like Ministry of Education, Te Whatu Ora, Ministry of Health, etc)
- Friends/colleagues
- Google it
- I wouldn't be interested in finding out
- Other

**For those working with children or young people, do you feel that you have access to clear information about the privacy rules that apply to your profession?**

**For those providing services for children (health, education, etc) do you feel well supported in helping them use services and tools (online, government services, etc)?**

**What do you think should be done to better support children's privacy in the area you work in?**

**What do you think should be done to better support parents and whānau to protect children's information?**

**If you wanted to complain that a child's personal information had been taken without their or their parent's/whānau consent, what would you do?**

- Speak to their parents/whānau/guardians
- Speak to your professional body
- Speak to the business involved
- Go to the Office of the Privacy Commissioner website
- Google it
- I wouldn't complain
- I'm not sure how to go about it
- I've never thought about this before
- Other

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**Why are we asking these questions?**

This will help us understand whether information about how to protect children's personal information is easy to find and understand, or whether we need to change anything.

## Your Worries

**Are you ever worried about how a child's personal information is being used when they are:**

- Online using social media
- Online using EdTech (any apps/programmes they are using for school work)
- Online using government services
- Online using gaming platforms
- Using health services
- I'm never worried
- I've never thought about this before
- Any other situation?

**If you're worried about how their personal information is used, what worries you about this?**

- The mana/tapu/integrity of their information is not respected
- The way their personal details are collected
- It has been collected without their consent
- You don't know how their personal details might be used after it is collected
- You don't know who sees their personal information
- The information being collected may not be correct
- You or the child/young person can't correct any information that is wrong
- You can't have photos or information about the child/young person deleted on social media
- The app/service has geolocation on, so the service knows where the child is
- The personal information may be used by companies to directly advertise to children/young people
- I'm not worried about any of these things
- I've never thought about this before
- Anything else ?

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**Why are we asking these questions?**

This will help us understand whether information about how to protect children's personal information is easy to find and understand, or whether we need to change anything.

# Protecting a child's information

## What would be most important to you?

- I want the mana/tapu/integrity of the child/young person's information protected
- I want the child/young person's information to be made available to their family
- I want the child/young person's information to be made available to their whānau/hapū/iwi
- I want digital platforms to be more transparent around how they collect and use the information of people under 18
- I want to make sure their information isn't used for things without their clear consent
- I want to know that the platforms children are using don't have geolocation turned on (unless it is necessary to the service (e.g., a map app))
- I want the terms and conditions of the app/platform children use to be easy to read and understand, and written for children and young people
- I want the right for children to ask for their personal information (including photos) to be deleted or corrected if they ask, including on social media
- I want children and/or their parents/whānau to know what information is held about them, and I want an easy and clear way to ask for this information
- I don't want their information to be used for direct advertising or marketing
- I don't have any ideas or needs – I'm happy with how it is
- Anything else?

## Do you have any ideas about how organisations, websites and businesses can be more transparent/clear about how they collect and use children's information?

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### Why are we asking these questions?

Answers to these questions will help us work out whether we need some new rules for children and young people's personal information, or guidance to help businesses/government play their part in protecting children's personal information.



## The role of parents and families/whānau

**Do you think parents/guardians/whānau should be able to ask to receive a copy of a child or young person's personal information?**

If no, why not?

If yes, describe the circumstances you think parents/guardians/whānau should receive a copy of a child's personal information?

**Do you think hapū and/or iwi should be able to ask to receive a copy of a child or young person's personal information?**

If no, why not?

If yes, describe the circumstances you think hapū and/or iwi should receive a copy of a child's personal information?

**What age do you think parents/guardians/whānau/hapū should stop being able to ask to see a child or young person's personal information?**

**What might be some reasons where both the child/young person and their parents/guardians/whānau should have to jointly ask to see their personal information?**

**Do you think there should be rules about how old a person should be before they can use a social media platform without needing parental consent (if yes, what age should this be?)**

**Do you have any other comments, suggestions or concerns?**

**Why are we asking these questions?**

Answers to these questions will help us work out whether we need some new rules for children and young people's personal information, or guidance to help businesses/government play their part in protecting children's personal information.

This is a notetaking template designed to help you record the answers and discussion of the group.

### ***Background questions***

<b>Q1: Who are you? (see examples below – remove those which don't apply)</b>
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| <ul style="list-style-type: none"><li>• Health professional (working in the health sector)</li><li>• Education professional (working in the education sector)</li><li>• Social service professional</li><li>• Non-governmental organisation</li><li>• Other (please specify)</li></ul> |
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### ***Privacy in New Zealand***

<b>Q2: Do you know where to see what the rules/laws are and how they apply to children?</b>
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Yes / No
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<b>Q3: If yes, where would you find these?</b>
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<b>Q4: If no, where would you go to find out? (see examples below – remove those which don't apply)</b>
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- |   |
|---|
| <ul style="list-style-type: none"><li>• Netsafe</li><li>• Office of the Privacy Commissioner</li><li>• Your professional body (like NZSTA, union etc)</li><li>• Regulator/government agency (like Ministry of Education, Te Whatu Ora, Ministry of Health, etc)</li><li>• Friends/parents/colleagues</li><li>• Google it</li><li>• I wouldn't be interested in finding out</li><li>• Other (please specify)</li></ul> |
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**Q5: For those working with children or young people, do you feel that you have access to clear information about the privacy rules that apply to your profession?**

Yes / No

**Q6: For those providing services for children (health, education, etc) do you feel well supported in helping them use services and tools (online, government services etc)?**

Yes / No

**Q7: What do you think should be done to better support children's privacy in the area you work in? (please specify below)**

**Q8: What do you think should be done to better support parents and whānau to protect children's information? (please specify below)**

**Q9: If you wanted to complain that a child's personal information had been taken without their or your consent, what would you do? (see examples below – remove those which don't apply)**

- Speak to their parents/whānau/guardians
- Speak to your professional body
- Speak to the business involved
- Go to the Office of the Privacy Commissioner website
- Google it
- I wouldn't complain
- I'm not sure how to go about it
- I've never thought about this before
- Other (please specify)

### **Your worries**

**Q10: Are you ever worried about how a child's personal information is being used when they are: (see examples below – remove those which don't apply)**

- Online using social media
- Online using EdTech (any apps/programmes used for school work)
- Online using government services
- Online using gaming platforms
- Using health services
- I'm never worried
- I've never thought about this before
- Any other situation? (please specify)

**Q11: If you're worried about how their personal information is used, what worries you about this? (see examples below – remove those which don't apply)**

- The mana/tapu/integrity of their information is not respected
- The way their personal details are collected
- It has been collected without their consent
- You don't know how their personal details might be used after it is collected
- You don't know who sees their data
- The information being collected may not be correct
- You or the child/young person can't correct any information that is wrong
- You can't have photos or information about the child/young person deleted on social media
- The app/service has geolocation on, so the service knows where the child is
- The data may be used by companies to directly advertise to children/young people
- I'm not worried about any of these things
- I've never thought about this before
- Anything else? (please specify)

### ***Protecting a child's information***

**Q12: What would be most important to you? (see examples below – remove those which don't apply)**

- I want the mana/tapu/integrity of the child/young person's information protected
- I want the child/young person's information to be made available to their iwi/family
- I want the child/young person's information to be made available to their hapū/wider family group
- I want digital platforms to be more transparent around how they collect and use the information of people under 18
- I want to make sure their information isn't used for things without their clear consent
- I want to know that the platforms children are using don't have geolocation turned on (unless it is necessary to the service (e.g., a map app))
- I want the terms and conditions of the app/platform children use to be easy to read and understand, and written for children and young people
- I want the right for children to ask for their personal information (including photos) to be deleted if they ask, including on social media
- I want to know what information is held about them, and I want an easy and clear way to ask for this information
- I don't want their information to be used for direct advertising or marketing
- I don't have any ideas or needs – I'm happy with how it is
- Anything else? (please specify)

**Q13: Do you have any ideas about how organisations, websites and businesses can be more transparent/clear about how they collect and use children's information?**

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***The role of parents and families***

**Q14: Do you think parents/guardians/whānau should be able to ask to receive a copy of a child or young person's personal data?**

Yes / No

**Q15: If no, why not?**

**Q16: If yes, please describe the circumstances you think parents/guardians/whānau should get a copy of a child's personal data.**

**Q17: Do you think hapū should be able to ask to receive a copy of a child or young person's personal data?**

Yes / No

**Q18: If no, why not?**

**Q19: If yes, please describe the circumstances you think hapū should get a copy of a child's personal data.**

**Q20: What age do you think parents/guardians/whānau/hapū should stop being able to ask to see a child or young person's personal data?**

**Q21: What might be some reasons where both the child/young person and their parents/guardians/whānau should have to jointly ask to see their personal information?**

**Q22: Do you think there should be rules about how old a person should be before they can use a social media platform without needing parental consent? If yes, what age would this be?**

**Q23: Do you have any other comments, suggestions or concerns?**

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